



DYSLEXIA DC

**Communications Toolkit for Local Education
Agencies (LEAs) to Support Implementation of
[DC Law 23-191](#) *Addressing Dyslexia and Other
Reading Difficulties Amendment Act of 2022***

Updated June 2023

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COMPLIANCE LETTER (LEA to OSSE)

Date

Dear Dr. Christina Grant,

The following correspondence is to provide an update regarding the implementation of [DC Law 23-191 Addressing Dyslexia and Other Reading Difficulties Amendment Act of 2020](#). In accordance with the legislation, please find information below for [LEA Name] as of [required reporting date].

I. UNIVERSAL SCREENING

Per the legislation, all DC public schools must select and implement a universal screener for students in Kindergarten through grade 2. The purpose of this screener is to identify students who may be at-risk for Dyslexia or other reading difficulties. The legislation requires that the following factors be screened for:

- Phonological awareness
- Rapid name skills
- Correspondence between sounds and letters
- Decoding

SCREENERS SELECTED BY LOCAL EDUCATION AGENCY (LEA):

Office of the State Superintendent of Education (OSSE) Approved Screener List: [SY 2022-2023 OSSE-Approved Kindergarten – Second Grade Universal Screeners \[Updated March 2023\]](#)

- | | |
|--|--|
| ☐ Acadience Reading K-6 | ☐ aimswebPlus |
| ☐ EarlyBird | ☐ Fastbridge (aReading, CBMreading, earlyReading) |
| ☐ mClass DIBELS 8th Edition | ☐ Other: _____ |

If “Other” is selected, please include the name of the selected screeners and a brief explanation of why this screener was selected. This description must include information about how the screener addresses the legislatively required elements (phonological awareness, rapid naming skills, correspondence between sounds and letters and decoding):

SCREENER ADMINISTRATION:

Date screener administration began:	Click or tap to enter a date.
Date screener administration ended:	Click or tap to enter a date.
Date families were notified of screener results:	Click or tap to enter a date.

CERTIFICATION OF SCREENER COMPLETION:

By checking this box, I certify that all Kindergarten through grade 2 students were screened using an appropriate assessment to determine potential at-risk status for Dyslexia and/or reading difficulties	☐
By checking this box, I certify that all families were notified of this screening in advance and were provided with an update regarding their student’s results.	☐

II. DYSLEXIA AWARENESS TRAINING

The legislation specifies that **all DC educators are required to complete Dyslexia Awareness training modules**. OSSE made these training modules available via the [Learning Management System \(LMS\)](#).

OSSE defines an **educator** as a **professional directly involved in the regular creation of learning environments that foster the development of students**.

- **INCLUDE** Teachers, Paraprofessionals, School Administrators, Instructional Specialists, Instructional Coordinators and Supervisors, Librarians/Media Specialists, School Counselors/Directors, Special Education Support Staff: Audiologists, Psychologists, Physical Education Teachers, Therapeutic Recreation Specialists, Speech-language Pathologists, Occupational Therapists, Social Workers
- **EXCLUDE** LEA Administrators, LEA Administrative Support Staff, School Administrative Support Staff, Student Support Staff

CERTIFICATION OF TRAINING COMPLETION:

By checking this box, I certify that all educators have completed the Dyslexia Awareness training and earned a satisfactory score on the end-of-training assessment.	☐
By checking this box, I certify that all Kindergarten through grade 2 educators have satisfactorily completed the additional professional development trainings required by DC Law 23-191 .	☐

III. COMPLIANCE SUMMARY

Please select from the options below to summarize the status of compliance for **[LEA name]**.

OPTION 1: [LEA name] has completed all necessary steps and is fully in compliance with the DC Law 23-191 as of [Date] .	☐
OPTION 2: [LEA name] has not completed all necessary steps and is out of compliance with the DC Law 23-191 as of [Date] .	☐

If OPTION 2 is selected and an LEA has failed to comply with the requirements of the legislation, the LEA shall state the name of the school, the deficiency and timeline, including specific dates and milestones for curing said deficiency:

IV. SIGNATURE

Name of LEA Representative: _____
Signature of LEA Representative: _____
Date: _____

NOTIFICATION LETTER FOR FAMILIES (SCREENING)

Note: Add school logo and/or letterhead before distributing to families

Date

Dear [School Name] Families,

This letter is to inform you that beginning on [start date for screener administration] through [end date for screener administration], all Kindergarten through grade 2 students will be screened for reading difficulties, including Dyslexia. This screening is required by law, specifically [DC Law 23-191 Addressing Dyslexia and Other Reading Difficulties Amendment Act of 2020](#).

Dyslexia is a specific learning disability that is neurobiological in origin. It is characterized by difficulties with accurate and/or fluent word recognition and by poor spelling and decoding abilities. These difficulties typically result from a deficit in the phonological component of language that is often unexpected in relation to other cognitive abilities and the provision of effective classroom instruction. Dyslexia may have **secondary consequences** that include problems in reading comprehension and reduced reading experience that can impede growth of vocabulary and background knowledge.

Reading difficulty means any neurological or physical impediment to reaching grade-level developmental reading milestones, including dyslexia, dyscalculia, or dysgraphia, and other reading disabilities.

[School Name] has selected the [Screener Name] assessment to conduct this screening. This screener tool was selected because [insert brief description of screener selection process].

If you have any questions or concerns regarding this screener administration, please contact [School POC details].

Sincerely,

[School Leader Name]

[School Leader Email]

[School Leader Phone Number]

NOTIFICATION LETTER FOR FAMILIES (SCREENING RESULTS)

Note: Add school logo and/or letterhead before distributing to families

Date

Dear [Parent/Guardian Name],

This letter is to inform you that your student, [Student Name], was screened for reading difficulties, including Dyslexia, on [date of test administration]. This screening is required by law, specifically [DC Law 23-191 Addressing Dyslexia and Other Reading Difficulties Amendment Act of 2020](#). Below, please see the results of your student's screening:

Name of screeners:	
Date of screener administration:	
Summary of results:	[Insert score summary for selected screener assessment]
Next steps:	[Student name] has been identified as at-risk for reading difficulties and/or Dyslexia. The school team will schedule a meeting with you to discuss these results further and to develop a plan to meet the needs of your student. OR [Student name] was not identified as at-risk for reading difficulties and/or Dyslexia at this time. Please continue to work with your student's classroom teacher to ensure your student continues to make growth with their reading skills.

If you have any questions or concerns regarding this result, please contact [School POC details].

Sincerely,

[School Leader Name]

[School Leader Email]

[School Leader Phone Number]